

Kijan pou w gen aksè ak paystub ou sou telefon ou

Etap 1: Ouvè entènet sou telefòn ou epi monte sou sit sa <u>https://www.firstdiversity.com/</u>.

Etap 2: Lew finn monte sou sit la, chèche epi klike sou on ti kare ki gen twa ti ba ki nan kwen adwat



Etap 3: On lòt ekran monte, epi klike sou "Employee PORTAL" pouw ale sou on lot paj



Etap 4: Anba, nan mitan paj sa ki ouvri a kounya, wap jwenn on bouton ki make "GO TO PORTAL". Klike sou li, li ap voye sou on lòt paj ankò ki ekri Avionte



Etap 5: Tape "Username" oubyen "email" ou ak "Password" epi peze login pou kontinye

- ** Si ou resevwa on imèl ki mande w pou reset modpas ou, swiv etap sa yo
 - Ale sou imèl ou epi klike sou imèl ki ekri "Avionte Password Reset for 'Your Name'.
 - Lè ou finn klike sou imèl la, klike sou bouton ble ki di "Reset your password." la

Your name notifications@myavionte.com	11:53 AM
A password reset has been requested for you. Your name	
f you did not request a password reset, your pa	issword
bassword reset is only valid for the next 24 hou	rs.



- Apre ou finn reset modpas la, on lot paj ki rele avionte ap parèt
- Lè sa wap ka kreye pwòp password paw epi konfime I. Apresa klike sou "Save and login."

Etap 6: Lèw finn fè tout sa, wap vinn gen aksè ak enfomasyon ou yo. Chache 3 ti ba anlè sou bò goch ekran an epi klike sou li.



Assigned Tasks No Assigned Tasks.

Etap 7: Li pral baw aksè ak on seri opsyon tankou Dashboard," "Profile," "Timesheets," and "Pay History." klike sou mo "Pay History."

Etap 8: Apresa, wap ka wè ansyen ak nouvo paycheks ou. Klike sou semenn ou bezwenn an

Etap 9: PAYSTUB ou chwazi an ap parèt



Kijan pou w gen aksè ak paystub ou sou òdinatè w

Etap 1: Ouvè entènet sou òdinatèw epi monte sou sit sa <u>https://www.firstdiversity.com/</u>.

Etap 2: Nan paj prensipal la, jwenn ba meni an sou tèt ekran an ak opsyon tankou, "Apply now," "Contact," "Our Opportunities," "About Us," "Communities," "Training," " Klike sou "EMPLOYEE PORTAL."



Etap 3 Leuw finn klike, yon paj pral louvri ki pral mennen w sou Employee portal la. Nan mitan paj la, wa jwenn on bouton ki make "Go to my portal." Klike sou li pou ale sou on lot paj.



Etap 4: Lè sou lot paj la, Rantre username ou, Ak Password ou epi klike sou Login



- ** Si ou resevwa on imèl ki mande w pou reset modpas ou, swiv etap sa yo
 - Ale sou imèl ou epi klike sou imèl ki ekri "Avionte Password Reset for 'Your Name'.
 - Lè ou finn klike sou imèl la, klike sou bouton ble ki di "Reset your password." la

Avionté Password Reset for Bertin Vital	STAFFING AND RECRUITING SOFTWARE
N notifications@myavionte.com	New Password:
٥	Confirm Password:
Hi Bertin,	
A password reset has been requested for you. Your name Reset your Password If you did not request a password reset, your password won't be changed, and you can ignore this email. This password reset is only valid for the next 24 hours.	Password Rules Save and Login

- Apre ou finn reset modpas la, on lot paj ki rele avionte ap parèt
- Lè sa wap ka kreye pwòp password paw epi konfime I. Apresa klike sou "Save and login."

Etap 5: On lot paj ap ouvri. Anlè a goch, ap make "Dashboard," "Timesheets," "Profile," and "Pay History.. Klike sou "Pay History."

l tasks to complete.

Etap 6: Apresa, wap ka wè ansyen ak nouvo paycheks ou. Klike sou semenn ou bezwenn an

Paychecks							
Check #	Check Date		Taxes	Deductions	Net Amount	Direct Deposit	\$
1000000	Nov 2, 2023	\$1,300.65	\$300	\$0.00	\$1,000.65		
1000000	Oct 26, 2023	\$1,300.65	\$300	\$0.00	\$1,000.65		
1000000	Oct 19, 2023	\$1,300.65	\$300	\$0.00	\$1,000.65		
1000000	Oct 12, 2023	\$1,300.65	\$300	\$0.00	\$1,000.65		

Etap 7: PAYSTUB ou chwazi an ap parèt